

**Valle Lindo School District  
Business Office  
1431 Central Avenue  
South El Monte, CA 91733-3388**

**E-Rate Year 14 (2011-2012)  
Technology/Network Bid**

**Timeline**

<i>Event</i>	<i>Date and Time</i>
<b>RFP Advertisement:</b>	<b>February 11, 2011</b>
<b>Last day to submit questions:</b>	<b>February 22, 2011, 10:00 a.m. **</b>
<b>Conference:</b>	<b>None</b>
<b>Proposal Submittal Date:</b>	<b>March 11, 2011, 2:00 p.m. **</b>
<b>Intent to Award Issue:</b>	<b>March 15, 2011</b>
<b>E-Rate Form 471:</b>	<b>March 18, 2011</b>

The Valle Lindo School District ("VLSD" or the "District"), acting by and through its Governing Board, is seeking competitive proposals for upgrading and replacing its existing data equipment. The upgrade will occur at both school sites. In addition to issuing this RFP, VLSD has posted a Form 470 to the Schools and Libraries Division of USAC's website to seek Universal Service "E-Rate" discounts for purchases sought by this RFP. The Form 470 was posted on Monday, February 11, 2011 and can be found at the following website: [www.universalservice.org/sl](http://www.universalservice.org/sl).

Purpose: The District is seeking one service provider to provide the network equipment designated herein.

Pre-Vendor Conference: There will not be a "Pre-Vendor's Conference" related to this RFP. Service Providers who have questions should send those questions to Ms. Olga Herrera via email at [erate@vallelindo.k12.ca.us](mailto:erate@vallelindo.k12.ca.us) by February 22, 2011.

E-Rate Parameters: Due to the parameters of the E-Rate program, the District anticipates to award a contract by March 11, 2011. All respondents should know that the work resulting from an award cannot commence until both of the following conditions are met:

- 1.) The Beginning of Fiscal Year 2011 on July 1, 2011
- 2.) Successful receipt by the District of a Funding Commitment Decision Letter (FCDL) from the SLD that approves the E-Rate discounts in full for the work awarded as a result of this RFP.

In the event that E-Rate discounts are not approved, or only partially approved, the District reserves the right to cancel any or all of the work awarded as a result of this RFP.

Other Parameters: To qualify as a complete and response service provider to this RFP, all proposal submittals must include complete copies of all forms listed in the following terms and conditions.

Any clarifications or corrections to this RFP document will not be considered valid unless it is provided, in writing, by the District to all vendors as a numbered Addendum.

Any costs incurred by the Service Provider to prepare and submit a proposal in response to this RFP shall be borne solely by the Service Provider. VLSD shall not be held responsible for any expenses incurred by any potential service provider, and not reimbursement shall be made.

\*\* Bid time corrected (2/18/2011)

## Valle Lindo School District Profile

The Valle Lindo School District is located in Los Angeles County California and serves a student population numbering approximately 1155 in grades Kindergarten through eighth grades. Valle Lindo School District currently has 2 school sites. In addition, there is an administrative site, the District Office, which serves as the hub of our network.

The District Administrative Office is located at 1431 Central Avenue, South El Monte, CA 91733-3388. The primary point of contact for this RFP is: Olga Herrera, Business Office Technician.

**All questions related to PROJECT shall be directed** to Olga Herrera, Business Office Technician, and must be no later than February 22, 2011 by 10:00 a.m. The preferred method of contact is via email: [erate@vallelindo.k12.ca.us](mailto:erate@vallelindo.k12.ca.us).

**BID DEADLINE: The deadline for submitting bids to the District is March 11, 2011 at 2:00 p.m. \*\* sharp! All bids can be submitted to the District Office located at 1431 Central Avenue, South El Monte, CA 91733-3388. No bids will be accepted via email. The Valle Lindo School District will post the bidding results on the District website. Any bids received after 10:00 a.m. sharp will be returned unopened and not considered in the bid evaluation.**

The Valle Lindo School District will use the following scale for rating each bid response in accordance with E-Rate suggestions. Price will be the number one consideration in our selection.

<u>Point Category</u>	<u>Points Allotted</u>
Total Project Price (including tax) * See below	50
Completeness of Proposed Solution	20
Business Stability and References	20
Demonstrated "E-Rate" experience	10
Total Possible Points	100

Owner's estimated budget is \$150,000.

\* See page 3, item 4. SALES TAX (2/18/2011)

\*\* Bid time corrected (2/18/2011)

# Valle Lindo School District Equipment BID

## **INSTRUCTIONS AND CONDITIONS - BID NUMBER RFP 11-12**

### **1. USE OF DISTRICT DOCUMENTS**

Proposals must be submitted on forms or in the format provided by the District. No alteration to the District forms will be permitted, including substitutions, additions, deletions or interlineations without the written consent of the District, which may be given or withheld in its sole and absolute discretion. Reproduction of District documents is permitted, so long as reproduced copies are exactly identical in size, format and content as the forms prepared by the District. Any proposal submitted in altered form may result in rejection of such proposal at the option of the District.

Proposals in response to this RFP are due by 2:00 p.m. (Pacific Time) on Friday, March 11, 2011 at the District's Business Office. The Business Office is located at 1431 Central Avenue, South El Monte, CA 91733-3388. Respondents should submit (1) original and (4) copies of the proposal to the District. The original and copies should each be separately bound, but be contained together within (1) sealed envelope or container. The envelope or container must be clearly labeled and include the: Vendor Name, Address, Phone number, as well as the RFP number.

*The "proposal" documents include:*

- a) Invitation to Submit Proposals*
- b) Instructions and Conditions*
- c) E-Rate Certification*
- d) Price Form (attached Server Description)*
- e) Any Addenda to this Proposal Package (as issued)*

### **1. PREPARATION OF BIDS**

Bids must be submitted in ink or typewritten. Both **unit price and extension** (where applicable) for all line items must be shown where required on the bid form. Signature on bids must be in ink to be considered acceptable. Bid on each item separately. Prices should be stated in units specified hereon.

### **2. ERRORS AND CORRECTIONS**

No erasures permitted. Mistakes may be crossed out and corrections made adjacent but must be initialed in ink by person signing bid. Verify your bids before submission as they cannot be withdrawn or corrected after being opened, or withdrawn specified time period has elapsed.

### **3. SUBSTITUTIONS AND SAMPLES**

All items bid must conform to the specifications set forth in these bid documents. The District reserves the right to reject all bids that do not conform to the specifications. When bidding on brands other than those specified, the Bidder must state on the bid the brand, quality, model number, or other trade designation on each item bid other than "as specified". See the attached documents for requirements regarding samples and/or detailed specification sheets. At a minimum, descriptive technical literature fully describing the claimed "or equal" product must be attached to the bid. Suitability and valuation of "equals" rests in the sole discretion of the District. Where samples are requested they must be furnished free. Samples will be returned at bidder's expense provided a request accompanies the samples and provided further that samples are not destroyed by tests.

### **4. SALES TAX**

Do not include California State Sales or Use Taxes in unit prices. This tax will be added and paid for by the District, if applicable. Do not include or add Federal Excise Tax as the District is exempt.

### **5. FAILURE TO BID**

If you choose to not bid on any line item, please mark "no bid" or "N/B" in the space provided and sign it and return the bid, otherwise your name may be removed from the bidder's list.

### **6. ACCEPTANCE OF BIDS**

Awards will be made on a unit and line item basis unless otherwise specified on bid form. The right is reserved to reject any or all bids and to accept or reject any line items thereon and to make any combination of line item awards. Bids may be rejected on grounds of non-responsiveness or non-responsibility. Bids are subject to acceptance at any time within ninety (90) days after opening of same unless otherwise stipulated.

## **7. PATENTS, ETC.**

The vendor shall hold the Valle Lindo School District, its officers, agents, consultants, and employees harmless and free from liability of any nature or kind on account of use (by publisher, manufacturer, or author) of any copyrighted or non-copyrighted composition, secret process, patented invention, article or appliance furnished or used under this bid.

## **8. FAILURE TO FULFILL CONTRACT**

When any contractor or vendor shall fail to deliver any article or service or shall deliver any article or service which does not conform to the specifications, the District may, at its sole discretion, annul and set aside the contract entered into with said vendor or contractor, either in whole or in part, and make and enter into a new contract for the same items in such manner as seems to the Board of Education to be to the best advantage of the Valle Lindo School District. Any failure for furnishing such articles or services by reason of the failure of the vendor or contractor, as above stated, shall be a liability against such vendor and his sureties. The Board of Education reserves the right to cancel any articles or services which the successful bidder may be unable to furnish because of economic conditions, governmental regulations or other similar causes beyond the control of the bidder provided satisfactory proof is furnished to the Board or Education, if requested.

## **9. BID SIGNATURES**

All bids must show the firm name and must be signed by a responsible officer or employee fully authorized to bind the organization to the terms and conditions herein. Obligations assumed by such signature must be fulfilled.

## **10. CANCELLATION FOR INSUFFICIENT OR NON-APPROPRIATED FUNDS**

The vendor hereby agrees and acknowledges that monies utilized by the District to purchase the services listed in this proposal are public money appropriated by the State of California, the Federal Government under the E-Rate program, or acquired by the District from similar public sources and is subject to variation. The District fully reserves the right to cancel this proposal at any time and/or to limit quantities of items due to non-availability or non-appropriation of sufficient funds.

## **11. REQUIRED DELIVERY DATES (RDD)**

Actual delivery of the equipment or services shall be coordinated with the District or consultant designated by the District but shall not exceed the required delivery dates (RDD) specified on the bid form or at the time of issued Purchase Order for each particular product. The District, as a matter of bid non-responsiveness, shall reject all bid proposals (regardless of price) that fail to indicate ability to deliver the product within the required time. **Give careful attention to any Required Delivery Dates (RDD).** Upon award of bid, supplier shall keep sufficient stocks of product and service material to insure prompt delivery and service schedules. There shall be no minimum quantities required in order for the District to place orders for needed items. **Bid all items as delivered and installed at District sites.**

## **12. PAYMENT**

Vendors are advised to thoroughly familiarize themselves with the payment provisions of the E-Rate program.

## **13. STANDARD COMMERCIAL USE (Products Only)**

The vendor, whether manufacturer, supplier, distributor, installer, or retailer, hereby certifies that the products offered under this bid have been placed in regular commercial use for a period of at least one (1) year and that adequate spare parts exist in the marketplace for the items sold. Submit all requests for deviations to this clause as an "or equal" deviation.

## **14. HOLD HARMLESS**

The vendor shall save, defend, hold harmless and indemnify the District against any and all liability, claim, and costs of whatsoever kind and nature for injury to or death of any person and for loss or damage to any property occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operations, or performance under the terms of this contract, resulting in whole or in part from the negligent acts or omissions of vendor, subcontractor, consultant, or any employee, agent, or representative of vendor and/or subcontractor.

## **15. AWARD OF BID**

Award of this bid shall be made by individual line item or groups of line items to the lowest-priced responsible bidder (for each item or group) who is fully responsive to the terms of this solicitation. A bidder **must** deliver the items within the required delivery date (RDD) in order to be declared responsive to this bid. The District may consider prompt payment discounts (only terms of 2%/20 days or better will be considered) and other rebates offered on the bid form in determining lowest net cost.

The District also reserves the right to make multiple awards or no award at all and further reserves the right to reject any and all bids and to waive any irregularity or discrepancy associated with this bid.

**16. E-RATE CERTIFICATIONS**

Each bidding Service Provider must provide a valid Service Provider Identification Number issued by the Schools and Libraries Division. The project will only be awarded to a provider who is currently registered with the SLD and has not been suspended or disbarred from participating by the Federal Communications Commission. Any bids submitted must have the valid SPIN prominently displayed on bid documents along with the Service Provider Contact Information. You must complete sign, date and return along with your BID the attached E-Rate Certification page as a part of your RFP response. WE REQUIRE THREE COPIES OF EACH BID TO BE SUBMITTED.

**17. WARRANTY/QUALITY**

The supplier, manufacturer, installer, or his assigned agent shall guarantee the product or service performed against all defects or failures of materials and workmanship for minimum period of one (1) year from the actual delivery date. Where applicable, all merchandise must be warranted to be in compliance with California energy, conservation, environmental, educational, and products liability standards.

**18. PRICING - TERM OF CONTRACT**

Minimum contract term is one (1) year. Quoted prices must stay in effect for six (6) months after award of bid and may be extended upon mutual consent of District and vendor for an additional four (4) one year periods in accordance with provisions contained in the Education Code, Sections 17596 (K-12) and 81644 (Community Colleges). Price increases may be negotiated prior to the anniversary renewal date of the award, **subject to existing local market conditions, and as determined by the Los Angeles Producer Price Index (PPI), but may never exceed five percent (5%)**. In the event of a general price decrease the District reserves the right to revoke the bid award unless the decrease is passed on to the District.

**19. MULTI-YEAR EXTENSIONS**

Subject to the provisions of **Paragraph 17** (above), and pursuant to Education Code, Sections 17596 and 81644, this bid may be extended (by mutual consent expressed in writing) for up to four (4) additional one year increments (total potential bid life of 5 years from original Board of Education award).

**20. NO MINIMUM OR MAXIMUM QUANTITIES, ORDER CHARGES, OR LIMITATIONS UPON NUMBER OF ORDERS**

The District anticipates contract term requirements for the supplies and commodities as listed in the bid forms. The District, however, does not guarantee orders in any specific amount nor shall the District be required to limit its orders to only those figures. **This is an indefinite-quantity bid.** Bidders shall not specify minimum or maximum quantities or charges for specific order types. Unlimited orders or no orders within the term of the contract shall be allowed to the awarding district at prices quoted.

**21. TECHNOLOGY CLAUSE**

As technology advances, it is understood that improved or enhanced products may supersede existing products in both price and performance and yet be essentially similar. This request for bids seeks to address the rapid advances in technology by allowing functionally similar or identical products that may be introduced in the future, during the term of this bid, to be included under the general umbrella of compatible or replacement product lines and are thus specifically included in this bid document.

**22. PIGGYBACK CLAUSE**

For the term of the Contract and any mutually agreed extensions pursuant to this request for bids, **at the option of the vendor**, other school districts and community college districts, any public corporation or agency, including any county, city, town or public corporation or agency within the State of California, may purchase, lease-purchase, or otherwise acquire the identical item(s) at the same price and upon the same terms and conditions pursuant to sections 20118 (K-12) and 20652 (Community Colleges) of the Public Contract Code. The Valle Lindo School District waives its right to require such other districts and offices to draw their warrants in the favor of the District as provided in said Code sections.

**Acceptance or rejection of this clause will not affect the outcome of this bid.**

Piggyback option granted \_\_\_\_\_ (Please initial)

Piggyback option not granted \_\_\_\_\_

**Exclusions:**

**Specifications and/or bid sheets are attached.**

## E-Rate Certification

### REQUEST FOR PROPOSAL - RFP 11-12 Technology/Network Equipment

I, \_\_\_\_\_, certify that \_\_\_\_\_, is a  
(Print or Type Name) (Company Name)

Service Provider as defined by the E-Rate Program and has not been suspended or disbarred from participating by the Federal Communications Commission. Our SPIN # is \_\_\_\_\_, and we have operated under this SPIN for \_\_\_\_\_ years. (Type Service Provider ID)  
(Number)

I also certify to the acceptance of the following:

1. All information necessary to respond to any PIA (Program Integrity Assurance), Item 25 Selective Review, or Audit performed by the FCC, the SLD, or their designated authority, will be furnished completely and in a timely manner sufficient to meet the any response deadlines;
2. In the event an appeal is necessary, all information necessary to complete the appeal will be furnished completely and in a timely manner to the Valle Lindo School District, its attorney(s), or authorized agent;
3. Any contract awarded based upon RFP #11-12 in contingent upon the receipt of a Funding Commitment Decision Letter (FCDL) from the SLD that awards the requested discounts in full. In the event that partial funding or no funding is granted, the District reserves the right to cancel the contract in whole or in part;
4. The District will be invoiced for the only the matching funds portion, and it our responsibility, as the E-Rate Service Provider, to invoice the SLD for the remaining "non-discount" portion. This billing method is known as the SPI (Service Provider Invoice) method;
5. In the event the Valle Lindo School District wishes to perform a SPIN change, as afforded by the COPAN decision, permission will be granted within the contract terms, provided 14 days prior written notice is given.

\_\_\_\_\_  
(Original Signature in Blue or Black Ink)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
(Today's Date)

\_\_\_\_\_  
(Print or Type Name)

\_\_\_\_\_  
(Title)

**Valle Lindo School District  
E-Rate Year 2011-2012 (Year 14)  
Network Specifications**

The following documents comprise the specifications for the Network. These specifications and materials list found below comprise the Scope of Work for this project.

**Computer Networking**

1. Part 1 – General
  - 1.1 Quality Assurance
    - 1.1.1 Manufacturer's qualifications: All components shall be manufactured by an approved manufacturer. Acceptable manufacturers include Cisco Systems and/or equal or greater functionality.  
  
Alternative manufacturers may be substituted only if approved in writing by the District, and if the substituted manufacturer's product carry's a minimum of a 3 year warranty. All approvals for substitution MUST come from the District's Technology Department
    - 1.1.2 Equipment Qualifications: It is the intent of these specifications that each bidder provides all hardware, equipment necessary to provide a fully operational local area network (LAN) on existing CAT5 or CAT6 wiring at each site.
  - 1.2 Submittals prior to sign-off on work:
    - 1.2.1 All documentation pertaining to the manufacturer's warranty for wiring, including instructions on exercising the warranty if necessary must be provided.
2. Part 2 – Products
  - 2.1 All equipment and required hardware must be manufactured only by a manufacturer listed in 1.1.1.
  - 2.2 No previously used, refurbished, or rebuilt components, pieces, or equipment shall be provided unless otherwise specified.
3. Wireless Access Points
  - 3.1 Wireless Access Points shall be only the ones specified in our "Price Form."

**Valle Lindo School District  
E-Rate Year 2011-2012 (Year 14)  
Equipment List**

The following *attachments* comprise the equipment for which the District is seeking pricing. Where specific equipment is listed, substitutions are allowed if the substitution is of equal or greater functionality and if such substitution is approved in advance by the District. "This along with the Network Specifications comprises the scope of Work sought by the District. Please insert pricing for each product requested.

**Price Form**  
**REQUEST FOR PROPOSAL – RFP 11-12**  
**Technology/Network Equipment**

**Company Name:** \_\_\_\_\_

Technology/Network Upgrade

<b>Line Item</b>	<b>Description</b>	<b>Part No.</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Line Item Subtotal</b>
1.	Websense content filter 100 user (3 year license) Websense Web Filter v7.5 - Includes url and protocol filtering service, reporting tools, Delegated Administration and Reporting, and SNMP support. Also includes Productivity PG, Bandwidth PG, Bandwidth Optimizer as well as free Software Updates and Standard Tech Support 5am - 5pm M-F 3 Year Subscription	WS-D-SC36-R-P	2	*	*
2.	Cisco ASA5510 With latest IOS image	5510-sec-bun-k9	6	*	*
3.	Cisco SmartNet ASA5510 CON-OSP-AS1BUNK9	CON-OSP-AS1BUNK9	1	*	*
4.	Cisco 3750X-48T-S With latest IOS image	3750X-48T-S	2	*	*
5.	Cisco 3750X-24T-S With latest IOS image	3750X-24T-S	3	*	*
6.	Cisco SmartNet CON-SNT-3750X4TS	CON-SNT-3750X4TS	1	*	*
7.	Cisco 3560X-48T-S With latest IOS image	3560X-48T-S	6	*	*
8.	Cisco 3560X-24T-S With latest IOS image	3560X-24T-S	20	*	*
9.	Cisco SmartNet CON-SNT-3560X4TS	CON-SNT-3560X4TS	1	*	*
10.	Cisco C3KX-NM-10G	C3KX-NM-10G	9	*	*
11.	Cisco SFP-10G-LRM	SFP-10G-LRM	14	*	*

\*See page 3, item 4. SALES TAX (2/18/2011)

12.	Cisco C3KX-PWR-350-WAC	C3KX-PWR-350-WAC	5	*	*
13.	Cisco AIR AP1242AG-A-K9	AP1242AG-A-K9	10	*	*
14.	Cisco AIR ANT4941 2.4GHZ	ANT4941 2.4GHZ	20	*	*
15.	Intel PWLA8490MT PRO/1000 MT Server Adapter	PWLA8490MT PRO/1000	10	*	*
16.	Dell 600GB 15K RPM Serial-Attach SCSI 6Gbps 3.5in Hotplug Hard Drive READY TO BE PLUGGED INTO DELL T710 SERVER		12	*	*
17.	5m LC/LC LSZH Dpx 62.5/125 M-mode Fiber Cable		12	*	*
18.	Dell T710 Server w/Windows STD 2008 Hyper -V (see configuration attached)	Dell PowerEdge™ T710 tower server	6	*	*
19.	Solarwind Network Performance Monitor	SL100	1	*	*

The undersigned hereby proposes and agrees to furnish and deliver the goods and services as quoted in accordance with the terms, conditions, specifications, and prices herein quoted. This proposal is subject to a dash discount of \_\_\_\_\_% \_\_\_\_\_days.

TOTAL BID AMOUNT \_\_\_\_\_ DOLLARS,  
\$ \_\_\_\_\_.

COMPANY NAME: \_\_\_\_\_

SIGNED BY: \_\_\_\_\_  
(Manual signature – unsigned proposals will be rejected)

TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE NO.: \_\_\_\_\_ FAX NO. \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

\* See page 3, item 4. SALES TAX (2/18/2011)

**Valle Lindo School District**  
**REQUEST FOR PROPOSAL - RFP 11-12**  
**Dell T710 Server Specifications**

Dell T710 Server with Windows Standard 2008 Hyper-V specifications:

System	Windows Server® 2008 SP2, STD X64, Incl Hyper-V™, 5 CALs, w 2008 R2 License
Memory	32 GB Memory (4x8GB), 1333 MHz Dual Ranked RDIMMs for 1 Processor, Advanced ECC
Upgrades	Two Dual Port Embedded Broadcom#174; NetXtreme II 5709 Gigabit Ethernet NIC
Processor	Intel® Xeon® X5680, 3.33Ghz, 12M Cache, Turbo, HT, 1333MHz Max Mem
Processor	Single Processor Only
1 <sup>st</sup> Hard Drive	HD Multi-Select
Controller	SAS 6/iR Integrated
BIOS Setting	Power Saving BIOS Setting
Management	iDRAC6Express
Optical Drive	DVD-ROM, SATA, Internal
Documentation	Electronic System Documentation, OpenManage DVD Kit with DMC
Configuration	No RAID for SAS 6/iR Cntrl (Mixed / Non-Mixed SAS/SATA)
Rails	No Rack for Rails or Cable Management Arm
Support	3 Yr Basic Hardware Warranty Repair; 5x10 HW-Only, 5x10 NBD Onsite
Installation	No Installation
Maintenance	Maintenance Declined
Power Supply	1100 Watt Non-Redundant Power Supply
Power Cords	NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord
Accessories	Keyboard and Optical Mouse, USB, Black, English
OS Media Kits	Windows Server® 2003 R2, Standard Edition, x86/x64, Downgrade Media
Hard Drives	600 GB 15K RPM Serial-Attach SCSI 6Gbps 3.5in Hotplug Hard Drive

\* See page 3, item 4. SALES TAX (2/18/2011)